



RULES & REGULATIONS FOR HIGHER DEGREES

**FACULTY OF MEDICINE
UNIVERSITY OF PERADENIYA**

Higher Degree Committee
Faculty of Medicine
University of Peradeniya
Sri Lanka

March 2020

**FACULTY OF MEDICINE
UNIVERSITY OF PERADENIYA**

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HIGHER DEGREES**

Faculty of Medicine, Peradeniya

March 2020

Approved by the 478th Meeting of the Faculty Board, Faculty of Medicine, 154th Meeting of the Academic Planning and Development Committee, and 449th Senate Meeting, University of Peradeniya.

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FACULTY OF MEDICINE UNIVERSITY OF PERADENIYA

RULES & REGULATIONS FOR HIGHER DEGREES

Regulations: *To be cited along with 'The Rules & Regulations for Higher Degrees and Diploma Programmes in the University of Peradeniya' - Regulations No. 01 of 1993.*

1. HIGHER DEGREE PROGRAMMES OF THE FACULTY OF MEDICINE

The Higher Degrees for which registration may be sought are:

Doctoral Degrees

- a. Doctor of Science (D.Sc.)*
- b. Doctor of Philosophy (Ph.D.)
- c. Doctor of Medicine (DM)

Master's Degrees

Master of Philosophy (M.Phil.)

- * For regulations pertaining to registration for award of D.Sc. please refer to Part II.

2. FIELDS OF STUDY

A candidate may register for a Doctoral/Master's Degree programme in any one of the fields of study approved by the Faculty of Medicine.

3. ELIGIBILITY

- a. For the Degrees of Ph.D./M.Phil., the applicants should possess a first degree or its equivalent from a recognized University or an Institute to be admitted to the postgraduate programme.

In very exceptional circumstances an applicant who does not possess a first degree or its equivalent from a recognized University or Institute may be admitted to the postgraduate programme, if he/she submits evidence of general education/research ability/published work as may be acceptable to the Faculty of Medicine.

- b. For the Degree of Doctor of Medicine (DM), the applicant should possess the basic medical degree of Bachelor of Medicine and Bachelor of Surgery (MBBS) or its equivalent from a recognized University or an Institute to be admitted for the postgraduate programme.

4. APPLICATION PROCEDURE

- a. Every application for enrolment in a postgraduate programme must be made in duplicate on the prescribed forms obtained from the Assistant Registrar (AR)/Faculty of Medicine, University of Peradeniya on the payment of a fee.
- b. Each such application should be accompanied with duly completed Research Project Registration form and, where applicable an Ethical Clearance Certificate obtained from the Research and Ethical Review Committee of the Faculty of Medicine or any other recognized body.
- c. The acceptance of the application will be determined on the basis of particulars disclosed. The relevant academic/professional qualifications possessed by the candidate should be supported by academic transcripts and a certified copy of Degree/Diploma certificates.

Note: Applicants should arrange to have an official copy of transcripts sent direct to the AR/Faculty of Medicine, University of Peradeniya. Originals of all required certificates should be produced before admission.

* Item c does not apply to permanent staff of the Faculty of Medicine, University of Peradeniya.

- d. Two letters of recommendation should be sent along with the application. At least one letter should be from the applicant's internal Supervisor, who should be a permanent academic staff member of the Faculty of Medicine, University of Peradeniya. Letters of recommendation are considered confidential and become the property of the Faculty of Medicine.
- e. In the event of any discrepancy between the names as appearing in an applicant's academic/professional/birth certificates and the name given by the applicant in the application form, an affidavit to the effect that the applicant is the one and the same person known by all such names should be sent together with the application form. If the names appearing in the application form and other documents differ from the names appearing in the birth certificate, an amended birth certificate should be forwarded.
- f. Duly completed applications should be sent to the Dean, Faculty of Medicine, University of Peradeniya on or before the date stipulated in the application form (where applicable)
- g. Documents submitted in support of an application shall become the property of the Faculty of Medicine. Applicants are required to submit certified copies of original certificates along with the application.
- h. The applicant will be requested to make an oral presentation of his/her project (Aided by audio visuals) to the Higher Degrees Committee of the Faculty in the presence of at least one of his/ her supervisors.
- i. The University of Peradeniya may at its discretion refuse admission to any applicant.

5. MODE OF REGISTRATION

A candidate may register as a full time or a part time registrant.

Full Time Registrant

A full- time registrant shall be a person duly registered for a postgraduate programme and engaged in research and other related activities during the entire normal working hours of the week.

Part Time Registrant

A part time registrant shall be a person duly registered for a postgraduate programme and who devotes only a percentage of total working hours in a week for the programme and would conduct the work in the Faculty of Medicine, University of Peradeniya or other Institute, duly accepted by the Faculty Board.

6. PROCESSING OF APPLICATIONS

In admitting a student to a particular programme the application will be processed in the following sequence:

The application received at the Office of the Dean will be initially vetted for completeness and then forwarded, for approval, to the Head of the relevant Department, Faculty of Medicine, in which the applicant would carry out the work. The application, if approved, will be considered by the Higher Degrees Committee and the Faculty Board. The applicant will be notified by the Dean of the acceptance/non-acceptance to the postgraduate programme.

7. REGISTRATION PROCEDURE

7.1 DATE OF REGISTRATION

A candidate may apply for registration at any time (unless specified) for the Degree of M.Phil., Ph.D. or DM. The date of registration, if all requirements are met, would be the date on which the application was received by the Faculty of Medicine.

7.2 MAINTENANCE OF REGISTRATION

It shall be obligatory for each postgraduate student to renew the registration every year until the completion of the programme of study.

Application for renewal of registration should be sent to the Asst. Registrar/ Faculty of Medicine through the supervisors and the relevant Head of the Department.

7.3 CONCURRENT REGISTRATION

The Faculty of Medicine, University of Peradeniya will not permit concurrent registration for more than one degree whether as an internal or an external student of this or any other University at any given time.

7.4 READMISSION

A student who fails to maintain his/her registration shall be deemed to have withdrawn from the selected programme of study. If he/she wishes to re-enter the programme, he/she must apply for readmission in terms of the regulations in force. There is no guarantee of readmission.

The procedure for readmission shall be the same as for initial registration including the payment of all prescribed fees

Recommendations for the readmission of a student to a postgraduate degree programme should include conditions, if any, for readmission.

7.5 CHANGES OF REGISTRATION

A student who wishes to make changes in his/her registration such as thesis topic/title, student status etc. must consult the Supervisor/s. A student registered for the M.Phil. degree may with the recommendation of the Supervisor/s apply for permission to convert the registration to Ph.D. All changes in registration must receive the approval of the Supervisor/s, Head of the Department and the Higher Degrees Committee of the Faculty. Such changes shall be ratified by the Faculty Board.

Any changes in the personal information as submitted at initial registration should be communicated to the AR/Faculty of Medicine.

7.6 WITHDRAWAL FROM A PROGRAMME

A postgraduate student wishing to withdraw from the programme for which he/she is registered should do so in writing to the Dean, Faculty of Medicine. Subsequent entry to the programme is as for readmission.

Adjustment of fees and refunds, if any, will be made in accordance with the Rules and Regulations of the University of Peradeniya. The date used for the purpose of calculating the refund will be the date on which the withdrawal was approved by the Higher Degrees Committee of the Faculty.

If after withdrawal from a postgraduate programme, a student wishes to apply for readmission the application will be considered afresh.

7.7 POSTPONEMENT OF REGISTRATION

A student who desires to postpone his/her registration for a programme should do so in writing to the Dean, Faculty of Medicine giving reasons for and duration of postponement. Each such request shall be considered on its own merit by the Higher Degrees Committee of the Faculty and the Faculty Board.

7.8 CANCELLATION OF REGISTRATION

A registration may be cancelled by the University on the recommendation of the Faculty of Medicine for reasons such as inadequate academic standing, violation of rules and regulations of the University of Peradeniya and failure to pay prescribed fees.

8. FEES AND EXEMPTION FROM FEES

All students shall be required to pay the registration fee. For other fees payable, such as laboratory fees, library fees, examination fees etc. and for exemptions from such fees, please refer to Appendix I.

9. DURATION OF PROGRAMMES

Master of Philosophy

Full time registrant:- The candidate is required to pursue an approved programme for a minimum period of **two** years of which at least **one** year shall be of full-time research.

Maximum period should not exceed **four** years.

Part time registrant:- The minimum period the candidate is required to pursue the approved programme would be calculated according to time commitment afforded by the candidate. However this period shall be not less than **three** years. Maximum period should not exceed **five** years.

Doctor of Philosophy and Doctor of Medicine

Full time registrant:- The candidate is required to pursue an approved programme for a minimum period of **three** years of which at least **two** years shall be of full-time research.

Maximum period should not exceed **six** years.

Part time registrant:- The minimum period the candidate is required to pursue the approved programme would be calculated according to time commitment afforded by the candidate. However this period shall be not less than **four** years. Maximum period should not exceed **seven** years.

It is essential that the candidate whilst reading for his/her degree (M.Phil, Ph.D. or DM) be prepared to attend any course(s) of study in this University or other specified Institution for such periods as may be required by Supervisor.

10. PLACE OF RESEARCH AND APPOINTMENT OF SUPERVISORS

A postgraduate student would normally be required to work in the relevant Department of study in the Faculty of Medicine under the guidance of at least two or more Supervisors (one of whom shall be a permanent academic staff member of the Faculty of Medicine, University of Peradeniya) recommended by the Higher Degrees Committee of the Faculty and approved by the Faculty Board.

At least one of the supervisors shall have a research degree equivalent to or higher than that for which registration is sought. Provision is also made for a student to conduct the research work at another University or an Institute approved by the Higher Degrees Committee of the Faculty. In such cases, the Faculty Board on the recommendation of the Higher Degrees committee of the Faculty shall appoint an additional supervisor from the University/Institute where the research is being conducted.

11. PROGRESS REPORTS

Every candidate registered for a Higher Degree must submit a progress report every six months through his/her supervisor/s and the relevant Head of Department to the Higher Degrees Committee of the Faculty of Medicine. This report must be submitted in the prescribed form.

12. SCHEMES OF EXAMINATIONS

Master of Philosophy :

By research with or without course work component. Candidate will be required to submit a thesis and face an oral examination and may be required to sit a written examination, submit research papers and/or conduct a seminar/s.

Doctor of Philosophy & Doctor of Medicine

By research with or without course work component. Candidate will be required to submit a thesis and face an oral examination and may be required to sit a written examination, submit research papers and/or conduct a seminar/s. On submission of annual progress reports the candidate will be requested to make an oral presentation of work done up to that point in time to the Higher Degrees Committee in the presence of one of his/her supervisors.

13. THESIS

The title of the thesis shall be the title approved by the Higher Degrees Committee of the Faculty of Medicine and ratified by the Faculty Board. This title should be approved at least three months prior to the date of submission of the thesis. It should be informative and descriptive of the work done.

The thesis shall consist of the candidate's own account of his/her research. It must form a distinct contribution to knowledge and afford evidence of originality shown by the exercise of independent critical power and/or by the discovery of new facts. It must be satisfactory as regards literary presentation.

A candidate shall not submit a thesis or part thereof on which a degree has been conferred upon him/her by this or any other University. A candidate may incorporate into his/her thesis any published work which has not already been embodied in an earlier thesis of the candidate.

The thesis shall be submitted to Dean/Faculty of Medicine in **three** copies which may be in temporary binding.

Each copy shall be on clear white paper of good quality of at least 80 gsm and A4 size (210x297 mm). One type of paper must be used throughout the thesis. Paper of different quality and size may be used for figures, plates, maps etc.

The original copy shall be laser printed and the other two shall be photocopies or computer printed. Any standard type or font (preferably 12 font) is acceptable but one size and style (preferably Times New Roman) must be used throughout the thesis. The use of bold type heading and italics for emphasis is permitted. Printing should be on one side of the paper only, double spaced, with the left hand margin not less than 40 mm, right hand margin not less than 15 mm and top and bottom margins not less than 40 mm. Photocopies should be clearly legible and free from smudging.

Drawings, diagrams, maps etc. should be clear and may be reproduced by photographic or other processes. They should carry a title preferably on the same page.

The format of the thesis should follow the guidelines provided in the booklet "Guidelines for the Preparation of a Thesis for the Degree of Master of Philosophy (M.Phil.), Doctor of Philosophy (Ph.D.) or Doctor of Medicine (DM) which may be obtained from AR/Faculty of Medicine on the payment of a fee.

14. EXAMINATION

14.1 The performances of the candidate shall be assessed on the basis of an evaluation of the thesis and an oral examination (including 15-20 min presentation). The Board of examiners for evaluation of thesis shall consist of two examiners at least one of whom shall be from outside the University of Peradeniya and who shall be an expert in the field related to the topic.

The examiners for oral examination shall be:

- Both examiners who evaluated the thesis (see 14.4.c.)
The Supervisor/s may be invited to be present as observer/s

14.2 Appointment of Board of Examiners

The names of the members for appointment to the Board of Examiners shall be submitted by the relevant Head of Department to the Dean, Faculty of Medicine for consideration and recommendation. The Head of Department may consult supervisors when submitting names of examiners. The recommendation of the Dean, Faculty of Medicine will be submitted for approval to the Faculty Board.

14.3 Submission of Thesis for evaluation

The candidate shall submit three copies of the thesis in temporary binding to the Dean/Faculty of Medicine through the relevant Head of the Department concerned. The candidate may be requested to submit additional copies if necessary.

14.4 Examination Procedure

- (a) The Assistant Registrar/Faculty of Medicine shall submit copies of the thesis for evaluation to the examiners appointed by the Faculty Board and obtain their evaluation reports within the specified period of time.
- (b) In case of the oral examination the candidate shall be informed at least 2 weeks in advance of the date and place of the oral examination. If the thesis has not been evaluated favourably then an oral examination need not be held.
- (c) If an examiner who evaluated the thesis is unable to be present at the oral examination, the Assistant Registrar must request him/her to submit an evaluation report, which will be considered by the Board of Examiners. Where one of the thesis examiners is not available the Faculty Board shall nominate a suitable person to the Board of Examiners.
- (d) The Board of Examiners may either accept or reject a thesis or if the thesis though inadequate, is of sufficient merit, may recommend that the candidate be allowed to resubmit his/her thesis in a revised form within a specified period of time for the same or if available, a lesser qualification. The examiners shall not, however, make such recommendations without submitting the candidate for an oral examination.

15. FINAL SUBMISSION

- 15.1** A candidate whose thesis is accepted by the Board of Examiners for the award of a degree is required to make all corrections, revisions etc.,

required by the Board and resubmit the 03 copies of the thesis in a fully bound form to the Assistant Registrar of the Faculty of Medicine.

After the release of the results, **two** of the copies shall become the property of the University of Peradeniya, and the other shall be returned to the candidate.

15.2 Specified Colours and Binding

Each copy of the thesis should be bound with cloth, rexine or material of equivalent quality. The cover should be in the colour specified for the particular degree and with gold lettering.

Specified Colours:

D.Sc. Degrees	Black
Ph.D./DM Degree	Blue
M.Phil Degree	Green

The cover should carry the full title of the thesis, name of candidate, degree sought and year of degree. The spine shall also carry the title, name of candidate, degree sought and year of degree. If the approved title is too long, the approved short title should be printed on the spine.

15.3 A candidate will be requested to sign a release form which would permit the University the use of the thesis for scholarly purposes.

16. EFFECTIVE DATE OF DEGREE

The effective date of the degree would be as follows:

- a) If the thesis is accepted without any correction or if the thesis is accepted with minor corrections and are done during the specified period of one month and if all requirements of examinations are completed the effective date would be the date on which the viva-voce examination was held.
- b) If the thesis is not submitted within the period of one month the date of actual submission will be the effective date.
- c) If the candidate is advised to re-submit the thesis for the same or lesser qualification, the effective date would be determined by a) and b) above.

FEES

Fees payable by students will be determined in accordance with the decisions made by the University authorities and are subject to revision from time to time. Teachers and Officers of the University who are probationary or confirmed and recommended by the University (Dean/Vice-chancellor) would be exempt from bench fees, library fees and internet fees.

Sri Lankan students should pay fees to the credit of the Dean, Faculty of Medicine, University of Peradeniya at the People's Bank, Peradeniya Branch or at any other branch of the People's Bank.

Foreign students should pay fees in foreign currency viz. US\$. They should do so by sending a Bank Draft/Telegraphic Transfer drawn in favour of the Dean, Faculty of Medicine, University of Peradeniya . Non-citizens resident in Sri Lanka should pay the prescribed fees in local currency.

Refund of fees is made only under exceptional circumstances.

Fees Prescribed for Higher Degree Programmes

1. Initial Processing Fee (non-refundable)

Local candidates*	M.Phil	Rs. 90,000.00
Foreign candidates**		US \$ 2,250
	Ph.D.	Rs. 180,000.00
Foreign candidates**		US \$ 6,000

2. Registration Fees (per year)

M.Phil. (local candidates)	Rs. 2000.00 (per year)
(foreign candidates)**	US \$ 150
Ph.D. (local candidates)	Rs. 2500.00
(foreign candidates)**	US \$ 200

*Teachers and officers of the University of Peradeniya to pay only 60%.

**Candidates from SAARC countries should pay 50% of the fees prescribed for foreign candidates.

3. Supervisor Fees

MPhil	Rs. 7,500.00
Ph.D.	Rs. 10,000.00

FACULTY OF MEDICINE, UNIVERSITY OF PERADENIYA

REGULATIONS FOR THE DEGREE OF DOCTOR OF SCIENCE (D.Sc.)

[Regulations made by the Senate and approved by the Council of the University of Peradeniya under Section 136 read with Section 29 of the Universities Act No.16 of 1978 as amended by the Universities (Amendment) Act No. 7 of 1985.]

Regulations

These regulations may be cited as the Regulations for the Award of D.Sc./ D.Litt. Degrees in the University of Peradeniya - Regulations No.2 of 1993. The effective date of these regulations is November 27, 1993.

1. Administrative Procedure

1. Every application for a Degree under these Regulations must be made in duplicate on the prescribe forms obtained from the Assistant Registrar (AR)/Faculty of Medicine, University of Peradeniya on the payment of a fee.
2. Every application shall be accompanied by a receipt for the prescribed free paid to the credit of the Dean, Faculty of Medicine, University of Peradeniya at the People's Bank, Peradeniya Branch or at any other branch of the People's Bank.
3. Every application shall be accompanied by a declaration by the applicant that the published works on which the application is based have not been submitted for a degree of this or any other university and that the applicant received no assistance other than the assistance which is specified in detail in the application. An applicant who submits papers or books which have been produced in collaboration shall state in respect of each item the extent of the applicant's own contribution.
4. Four copies of all relevant material other than that which is specified in details in the application should be submitted along with the application form to the Dean, Faculty of Medicine, Peradeniya if the relevant faculty. Two of the copies submitted will become the property of the University whether or not the degree is conferred.
5. The Dean of the faculty shall place the application before the Faculty Higher Degrees Committee (FHDC) or the relevant board of study/ Coordinating Committee for consideration. The FHDC when assessing the application should also take into consideration the contribution made by the applicant towards stimulating, promoting and supporting research in the specific area in which the higher degree is sought.
6. The FHDC/Board of Study will forward its observations to the Senate Higher Degrees Committee (SHDC) through the Faculty Board. The

SHDC shall nominate a sub Committee consisting of (a) Dean of the Faculty of Medicine and (b) three Professors one of whom shall have higher doctoral degree and who could be either from within the University or outside, for the purpose of perusal of the publications and nomination of examiners. If the applicant should happen to be the Dean of the Faculty of Medicine, Peradeniya, a Dean of another Faculty or Director of Postgraduate Institute may be appointed to the Sub Committee. The nominations to the Sub Committee will have to be approved by the Senate.

7. The Sub Committee shall forward its observation together with names of suitable examiners to the Senate for the further perusal by competent examiners after initial screening. The Senate shall appoint not less than two examiners, (out of the names submitted by the Sub Committee) who have higher doctoral degrees and with special competence in the relevant subject. Examiners shall not be from the same institution as the applicant and may be from foreign country/ countries.
 - Fees Registration & Preliminary Evaluation Rs. 5,000.00
 - Final Evaluation by External Examiners – Sum equivalent to £ 500/- in Sri Lankan Rupees

In addition candidates are required to pay postage depending on the actual cost.

8. The examiners shall consider the quality of the publications and other evidence submitted by the applicant, determine whether or not the applicant has satisfied the academic requirements given under these regulations (Vide Academic Requirements) and report to the Senate accordingly.
9. The recommendations of the examiners shall be considered by a Results Board consisting of the Vice Chancellor/ or Director of the Institute, the Dean/s of the relevant Faculty/ Faculties and the two senior professors nominated by the Senate. The decision of the Results Board shall be submitted to the Senate for ratification. The decision of the Senate on such recommendation shall be final.
10. Effective date of the degree shall be the date on which the Results Board met to recommend the award of the Degree.

2. Academic Requirements

1. The Senate may resolve that the Degree of Doctor of Science/ Doctor of Letters/ Doctor of Literature (DSc/Dlitt) be conferred on a graduate of a recognized University who is;

of at least six years' standing with a degree of Doctor of Philosophy or an equivalent research degree (at least 3 years full time Degree) of a recognized university,
2. The Degree of DSc/Dlitt shall be awarded for conspicuous merit in a field of study within the purview of the respective Faculty of University. Evidence of conspicuous merit shall consist of papers published in journals, monographs, books or other research material representing a significant and substantial original contribution to the relevant field of learning. These research publications should reflect the greater contribution to the national development and the improvement of public education etc.,
3. The examiners must determine whether or not the evidence presented by the applicant constitute an original contribution to the advancement of knowledge of such substance and distinction as to give the applicant authoritative status in the relevant branch of learning.
4. For the award of the DSc/Dlitt Degree the concurrence of all examiners is mandatory.
5. A brief review, not exceeding 1000 words, should be submitted by the applicant giving the scope of the subject of study, its scholarship and general relevance, methods adopted, results and its impact.
6. In order to substantiate the applicant's claim that his/her work has contributed significantly to his/her field of study and been given due recognition by researchers/workers in the field of study, documentary evidence such as citations, publications by other workers based on the findings of the applicant, his/her methodology and in general the advancement he/she has achieved in his/her field of study etc should be submitted with an introduction highlighting the impact of the applicants work by experts in the field.
7. Four copies of the material consisting of (a) publications (b) review of the publications and (c) citations etc., in bound form should be submitted with the application by the applicant.

GUIDELINES FOR THE PREPARATION OF A THESIS FOR THE DEGREES OF M.Phil., Ph.D. and DM

1. The thesis shall be on clear white paper of good quality of at least 80 gsm and A4 size (210 X 297 mm). Single type of paper must be used throughout the thesis. Paper of different quality and size may be used for figures, plates, maps etc.
2. The original copy shall be laser printed and the other two shall be photocopies or computer printed. Any standard type or font (preferably 12 font) is acceptable but one size and style (preferably Times New Roman) must be used throughout the thesis. The use of bold type heading and italics for emphasis is permitted. Printing should be on one side of the paper only, double spaced, with the left hand margin not less than 40 mm, right hand margin not less than 15 mm and top and bottom margins not less than 40 mm. Photocopies should be clearly legible and free from smudging.
3. Drawings, diagrams, maps etc. should be clear and may be reproduced by photographic or other processes. They should carry a title with a description preferably on the same page.

Format of the thesis

The general format of the thesis shall be as follows:

Title Page

Dedication (if any)

Declaration

Acknowledgements

Abstract / Synopsis

Table of Contents

List of full journal articles (if any)

List of conference proceeding (if any)

List of Tables

List of Figures

List of Plates

List of Abbreviations

Main Body of Text

Chapter 1: Introduction

Chapter 2: Literature Review

Chapter 3: Methodology

Chapter 4: Results

Chapter 5: Discussion

Chapter 6: Conclusions and Future Directions

Appendices

1. Title page

The title page shall contain the approved title of the thesis, full name of author and qualifications, the department where study was done and a statement 'Thesis submitted to the Faculty of Medicine in fulfillment of the requirements for the degree of of the University of Peradeniya'. This should be followed by month and year of submission (refer the specimen title page).

2. Dedication (if any): *"I dedicate this thesis to"*

3. Declaration

The thesis shall contain a statement by the candidate to the effect that the work is the result of the candidate's own investigation and that it has not been submitted in candidature for a degree/diploma of this or any other University .

Eg. for declaration

I hereby certify that the work enclosed in this MPhil / Ph.D thesis is my own work, completed under the supervision of approved competent supervisors by the higher degree committee. The thesis contains no material which has been accepted, or is being examined, for the award of any other degree or diploma in any university or other institute to the best of my knowledge. This thesis contains no material previously published or written by another person, except where due reference has been made.

Name of the candidate

Signature of the candidate

Date

4. Acknowledgements

The candidate shall declare in the thesis the extent to which assistance has been given by others in the collection of material, design and construction of apparatus, performance of experiments, preparation of the thesis, financial support etc.

5. Abstract / Synopsis

This shall consist of the title of the thesis, name of author, faculty and department of study, degree sought and a summary not exceeding 500 words to include introduction, objectives, methodology, results and conclusions.

6. Table of Contents

List all the chapters, headings, subheadings of the thesis. Number the chapters, headings and subheading as follows.

Chapter 1. First heading in chapter as 1.1.

First subheading of chapter 1.1 as 1.1.1. State the starting page numbers of all chapters, headings and subheadings.

7. List of full journal articles (if any)

List all the journal articles resulted by the study of the thesis. Include full citation of the journal article. Eg. Perera HD, Jhon CH. 2009. Hypoglycaemic effect of Ceylon cinnamon extract. *Journal of Metabolic Biochemistry* 25(2): 234-7.

8. List of conference proceeding (if any)

List all the published conference proceedings resulted by the study of the thesis. Include full citation of the conference proceedings. Eg. Perera HD, Jhon CH. 2014. Hypoglycaemic effect of Ceylon cinnamon extract. *Proceedings of Kandy Society of Medicine* 15(2): 24-7.

9. List of Tables

Tables should be numbered in consecutive order with Arabic numerals. All tables should be cited in the main text of the thesis. State the description (caption) and the number of the table.

10. List of Figures

Figures should be numbered in consecutive order with Arabic numerals. All figures should be cited in the main text of the thesis. State the description (caption) and the number of the figure.

11. List of Abbreviations

List all the abbreviations cited in the main text of the thesis according to the alphabetical order.

12. Main Body of Text

Chapter 1: Introduction

- Chapter 2: Literature Review
- Chapter 3: Methodology
- Chapter 4: Results
- Chapter 5: Discussion
- Chapter 6: Conclusions and Future Directions

In the text references should be cited by author and year and not numbered. Examples for author and year citations in the text are:

- a) Perera (1998) reported
- b) Recent Studies (Perera and Silva, 1996) have shown
- c) where there are more than two authors.... (Silva et al., 1980)

All cited references should appear in the list of references and vice versa.

Standard International units should be used where possible.

All mathematical formulae should be clearly typed or handwritten with symbols in correct alignment and adequately spaced.

References to personal communications: (pers. comm. G.Magnusson)

Personal communications should be supported with a letter from the contributor.

13. Appendices

Include all additional documents and details under appendices. Eg. Copy of the ethical approval, data collection sheets, raw data, any published research publications etc..

14. List of References

All references in the text should be listed at the end of the thesis with names of authors arranged first alphabetically and then in chronological order if several papers by the same author/s are cited.

A. Bibliographic References - Books

- (1) Bibliographic References to authors :
 - a. (One author)
Francis, D.E.M. (1987). *Diets for sick children*. Oxford: Blackwell Scientific Publications.
 - b. (Two or more authors)
Maniatis, T., Fritsch, E. & Sambrook, J. (1982). *Molecular cloning : A Laboratory Manual*. Cold Spring Harbor NY: Cold Spring Press
- (2) Bibliographic References to authors, page numbers.

Francis, D.E.M. (1987). *Diets for sick children*. Oxford:Backwell Scientific Publications, 18-27

- (3) Reference to editions of books:
Kinmouth, J.B. (1982). *The Lymphatics*. 2ed. London: Edwin Arnold.
 - (4) References to articles and chapters by individual authors in books collated by editors:
Gallus, A.S. (1998). Thrombolytic therapy for venous thrombosis and pulmonary embolism. Pineo, G.F. & Hull, R.D. eds. *Clinical Haematology, Prevention, Diagnosis and Management of Venous Thromboembolic disease*. London: Balliere Tindal, 663-673
 - (5) Reference to English articles in books / journals published predominantly in another language :
Smith, P.E.I. (1971). The paleolithic of Iran. *Melanges de prehistoire d'archaeocivilisation et d'ethnologie*. Paris: Bibliotheque Generale.
- (1) Reference to books / articles published in a language other than English :
- a. All publication details given in other language
Herrer, A. (1948). Nota preliminar sobre leishmaniasis natural en perros. *Revista de Medicina Experimental*, 7: 62-69
 - b. Publication details translated into English, excepting name of article / book:
Abeywardana , H.A.P. (1978). *Kadaimpota Vimarshanaya*, Colombo: Ministry of Cultural Affairs.
- (7) References to abstracts of books/articles:
Karunaratne, W.M.A.A. & Dissanayake, C.B (1983).The distribution of goldmines and mining villages in ancient Sri Lanka. Abs. *First Geology Symposium of Sri Lanka*. 2 - 3 February 1983. Sri Lanka: University of Peradeniya.

B. Bibliographic References - Journals

- (1) Presentation of authors' names in Journals follows the same format as in Books.
- (2) The presentation of volume and issue numbers.
 - a. (Volume number)

- b. Campbell, O.M.R. & Gray, R.H. (1993). Characteristics and determinants of postpartum ovarian function in women in the United States. *American Journal of Obstetrics and Gynaecology*, **169**: 55-60
- c. (Volume number and one issue sub-division and two issue number sub-divisions)
 - (i) *Nucleic Acids Research*, **18** (10): 7213-7218
 - (ii) *Ceylon Medical Journal*, **8** (1 & 2) : 1- 6

(3) Additional information

(Branch of Journal)

Journal of Royal Asiatic Society (Ceylon Branch) **34**(92): 1-6

C. Other Bibliographic Variations in Publications

- (1) References to publications in instances where the author has more than one Publication in the same year:
Year of publication followed by a letter:
1963a 1963b 1963c
- (2) References in which page numbers are given in non-Arabic numerals: such as the numbering system used in Introductory pages, or Stanzas:
Use given numbering system wherever possible to prevent confusion.
- (3) References to Organisations, reports, technical reports, proceedings, etc.
 - a. Stocker, R., Hunt, N H., Buffinton, G D Widemann, M.J., Lewis-Hughes, P J & Clark, I A (1985). Oxidative stress and protective mechanisms in erythrocytes in relation to *Plasmodium vinckei* load. *Proceedings of the National Academy of Sciences of the USA*, **82**, 548-551.
 - b. Anonymous (1988). Persistent diarrhoea in children in developing countries. Memorandum from a WHO meeting. *Bulletin of the World Health Organization*, **66**, 709-711.
 - c. WHO (Malaria Unit) (1991). *Review of the central nervous system adverse events related to the antimalarial, mefloquine (1985-1990)*. Geneva: World Health Organization, mimeographed document WHO/MAL91.1063.
 - d. Youssef, N.M.(1988). School adjustment of children with congenital heart disease (dissertation). Pittsburgh (P A): Univ of Pittsburgh.
 - e. In Press
Lillywhite, H.B. & Donald, J.A., Pulmonary blood flow regulation in an aquatic snake. *Science* (In press).

- f. Patent –
Harred, J.F., Knight, A.R. & McIntyre, J.S. inventors. Dow Chemical Company, assignee. Epoxidation process. US patent 3, 654;317.
1974 Apr 4
- g. Audiovisual –
AIDS epidemic: the physician's role (video recording). Cleveland (OH): Academy of Medicine of Cleveland, 1987.
- h. Website (Thesis)
Smith, J. (2000) Curly's Airships Polegate. Masters of Arts. Available from: <http://www.curlysairships.comn> (Accessed 10 March 2003).

Numbering of Pages

Each page in a thesis should be numbered in consecutive order. This includes illustrative material as well as text.

For the prefatory pages (title page to abbreviations) small Roman numerals should be used and placed 15 mm below the midpoint of the top edge of the page.

All pages of the main body of the thesis, beginning with the Introduction or Chapter 1 up to the end of the List of References, should be numbered with Arabic numerals.

The first page of each major section (eg. The first page of a chapter) should be numbered 15 mm above the midpoint of the bottom edge of the page. All other pages must be numbered in the upper right hand corner of the page 20 mm from each edge.

Specimen Title Page:

(Approved Title)

(Full Name of Author and Qualifications)

(Department where study was done)

**A thesis submitted to the Faculty of Medicine in fulfillment of the
requirements for the Degree of**

(Degree)

of the

University of Peradeniya

Sri Lanka

(Month & Year)

Specimen Declaration:

(To be included in the final submission)

DECLARATION

I hereby certify that the work reported in this thesis was carried out by me under the supervision of

It describes the results obtained from my own research work except where due reference has been made in the text. No part of this thesis has been presented for any other degree in this or any other University.

Date:

Signature of the Candidate

Certified by:

1. Supervisor (Name): Date:

(Signature):

2. Supervisor (Name): Date:

(Signature):

Specimen cover page:

(Full title of thesis)
[Times New Roman, bold, font size 20]

(Name of candidate)
[Times New Roman, bold, font size 18]

(Degree) [Times New Roman, bold, font size 18] **(Year)** [Times New Roman, bold, font size 20]



This box should not appear on the Cover Page

Specimen Spine:-

(Name)	(Title)	(Degree)	(Year)
[All in Times New Roman, regular, font size 14]			

This box should not appear on the spine

GUIDELINES FOR THE PREPARATION OF A THESIS FOR THE DEGREE OF M.Phil., Ph.D. and DM: THESIS BY PUBLICATIONS

1. Inform and obtain the approval from the Higher Degree Committee of the format (by conventional thesis or by thesis by publications) of your final thesis (MPhil or Ph.D.) at least, for MPhil 3 months and for Ph.D. 6 months before the proposed date of thesis submission.
2. At least two* published / or accepted journal articles require for a MPhil Degree thesis by publications and at least three* published or accepted journal articles require for a Ph.D. Degree thesis by publications. Single article also could be considered based on the achievement of all the listed objectives and the reputation of the published journal. All calming articles should have been published in at least Scientific Citation Indexed Expanded journals with impact factor 1 or above.
3. All including journal articles should be published as results of the studies registered for the higher degree and the date of publication should be after the date of commencement of the studies.
4. All calming articles should be relevant to the registered higher degree and should contribute to the whole thesis.
5. Required statements

- *STATEMENT OF ORIGINALITY*

I hereby certify that the work enclosed in this MPhil / Ph.D thesis is my own work, completed under the supervision of approved competent supervisors by the higher degree committee. The thesis contains no material which has been accepted, or is being examined, for the award of any other degree or diploma in any university or other institute to the best of my knowledge. This thesis contains no material previously published or written by another person, except where due reference has been made.

[Signature] [Your name]

- *STATEMENT OF THESIS BY PUBLICATIONS*

I hereby certify that this MPhil / Ph.D. thesis is in the form of a series of papers. I have included as part of the thesis a written declaration from each co-author.

By signing below I confirm that [Candidate Name] contributed [insert outline of contribution] to the paper/publication entitled [insert reference details]. [Full Name of co-author/s, date, signature of co-authors]

- *STATEMENT OF ACKNOWLEDGEMENT OF AUTHORSHIPS*

The purpose of this statement is to summarize and clearly identify the nature and extent of the intellectual input by the candidate and any co-authors. Candidates are strongly

advised to arrange for the signatures from co-authors to be collected as soon as the paper is prepared or submitted for publication rather at the time of thesis submission.

I hereby certify that the work included in this thesis has been done in collaboration with other researchers. I have included as part of the thesis a statement clearly outlining the extent of collaboration, with whom and under what auspices at the beginning of each research chapter.

Outline of the chapter arrangement of Thesis by Publication

Title page

Dedication (if any)

Statement of Originality

Statement of Thesis by Publications

Statement of Acknowledgement of authorships

Table of Content

Acknowledgments

Synopsis

List of Publications Included as a part of the thesis (Journal Articles)

List of Publications during the candidature (Conference Proceedings)

List of Figures

List of Tables

List of Abbreviations

Chapter 1:

Literature Review and Justification of the study

Aim/s of the study

Hypothesis

Objectives

Chapter 2:

Title page of chapter 2

Introduction to Chapter Two: Explanation of contribution of the paper titled “[title of the journal publication]” to the overall thesis

Statement of Contribution of Others of the paper titled “[title of the journal publication]”.

Declaration of co-authors. All co-authors should declare at least 70% of contribution of the candidate to the journal publication.

Name of the co-author 1	Signature	Date
Name of the co-author 2	Signature	Date

Published / accepted journal publication

Chapter 3: Follow the guideline stated under chapter 2

Chapter 4: Follow the guideline stated under chapter 2

Chapter 5: Follow the guideline stated under chapter 2

Any number of chapters depends on the number of included journal publications

Chapter xx: Discussion (Overall discussion)

Chapter yy: Conclusion and Future Directions

Bibliography

All included references under chapter 1, Discussion, conclusions and future directions should be listed here.

Appendix

- Include details of methodologies which have not adequately described in the included journal publications.
- Include clear, readable figures and tables which have not clearly readable in the included journal publications.
- Include any supplementary data sets, data collection sheets, ethical committee approval, approvals from other relevant authorities and other related documents.

Note

Word processing, formatting and referencing style according to the guidelines stated under the conventional thesis.

INFORMATION FOR APPLICANTS

1. The application should be made on the application forms provided by the Faculty of Medicine Peradeniya. Application should be made in duplicate.
2. Each application should be accompanied by
 - (a) duly completed Research Project Application Form provided by the faculty of Medicine, Peradeniya.
 - (b) Ethical Clearance Certificate obtained from the Research and Ethical Review Committee of the Faculty of Medicine, Peradeniya or any other recognize body (where applicable).
 - (c) a detailed project proposal along with a summary of the proposal. The summary (of not more than 500 words) should include rationale, objectives and proposed methodology, and
 - d) receipts in support of payment of fees.

The above should be submitted to the Office of the Dean, Faculty of Medicine, Peradeniya

3. To obtain Ethical Clearance Certificate from the Research and Ethical Review Committee of the Faculty of Medicine, the applicant should submit an application in the prescribed form, to the Secretary, Research and ethical Review Committee of the Faculty of Medicine. This application should be made at least one month prior to the expected date of submission of application for registration to the Dean, Faculty of Medicine.
4. Every applicant for a higher degree should consult his/her internal supervisor (who should be a permanent academic staff member of the Faculty of Medicine, Peradeniya) when preparing the project proposal, the application and other related forms for submission. The project proposal should include a statement of veracity, as follows, at the bottom of the proposal signed by the supervisors:

"I have read and I am satisfied with the scientific quality and the veracity of the contents of this proposal".

5. Every applicant should read the contents of the following booklets.
 - (a) Rules and Regulations for Higher Degrees – Faculty of Medicine, University of Peradeniya
 - (b) Guidelines for the preparation of a thesis for the degree of Master of Philosophy (M.Phil.). Doctor of Philosophy (Ph.D.) or Doctor of Medicine (DM)
 - (c) Guidelines for supervisors and students of postgraduate research.
6. Research and Ethical Review Committee and the Higher Degrees committee of the Faculty of Medicine hold meetings once every month. The Calendar of dates could be obtained from the Asst. Registrar/Faculty of Medicine.

Compiled by: Prof. Kalana Maduwage Department of Biochemistry, Faculty of Medicine, University of Peradeniya and all members of Higher Degree Committee, Faculty of Medicine



HD-01

**APPLICATION FOR REGISTRATION FOR A HIGHER DEGREE
PROGRAMME
MPhil, Ph.D., DM
Higher Degree Committee, Faculty of Medicine, University of Peradeniya**

Dean, Faculty of Medicine
University of Peradeniya

Date

.....
Peradeniya, Sri Lanka

For office use only

Note: Two copies of the completed application forms should be sent. All entries should be typewritten. For further clarification please refer the Hand book of Rules & Regulations for Higher degrees.

Employees of Government Departments or Corporations should submit their applications through the respective Heads of Departments or Corporations.

1. PERSONAL DATA

Title: Rev/Prof/Dr/Mr/Mrs/Miss (Use capital letters)

Surname :

Other names :

Full name :

Address (home):

Address (office):

Contact number (Mobile):

(Home):

Office:

E.mail:

Date of birth:

Citizenship:

Sex:

Present employment: (if any)

Nature of the present employment: Full time / Part time

2. ACADEMIC DATA

Have you previously attended the University of Peradeniya? Yes / No

If yes,

Degree / diploma

Registration number

Awarded year

- 1.
- 2.
- 3.

3. ACADEMIC QUALIFICATIONS OBTAINED

University / Institute
/Class etc.

Name of the Degree/

Awarded year

Grade

Diploma with subjects

- 1.
- 2.
- 3.

4. RESEARCH PUBLICATIONS / EXPERIENCE

(Use additional sheets if necessary)

Research publications in SCI journals

Research publications in non SCI journals

Published abstracts in conference proceedings

Research experience

Research skills

5. OTHER ACHIEVEMENTS

(fellowships, scholarships, research awards, membership in professional bodies etc.)
(Use additional sheets if necessary)

6. DETAILS OF THE PROPOSED HIGHER DEGREE PROGRAMME

Degree Applied for: MPhil / Ph.D. / DM

Faculty:

Department:

Field of Study:

Tentative title of the thesis:

Financial, infrastructure, laboratory and other supports available:

Please provide three copies of detailed project proposal. Follow the guidelines for the preparation of project proposal.

7. DETAILS OF REGISTRATION

Mode of registration: Full time / Part time

Have you previously applied for admission to this programme? Yes / No

If YES, give details:

Are you registered for another Degree / Diploma at University of Peradeniya or any other university? Yes / No

If YES, give details:

8. ANY OTHER RELEVANT INFORMATION

(Please provide any other relevant information related to proposed higher degree programme)

9. DECLARATION OF THE APPLICANT

I have instructed the Registrar of (University/Institute)..... to send my academic transcript direct to the office of the Dean, Faculty of Medicine, University of Peradeniya.

I certify that all of the information provided above is correct and I agree to abide by and be subject to the regulations of the university if this application is accepted.

.....
Date

.....
Signature of the Applicant

10. DECLARATION OF THE EMPLOYER

(To be completed by the Head of the Department/Corporation of the applicant if the applicant is an employee of a Government Department/Corporation)

I hereby certify that if selected, the applicant will be released for the above mentioned degree programme.

.....
Date
Employer

.....
Signature of the

(Name, designation and seal)

11. DECLARATION OF THE SUPERVISOR/S

This is to certify that I/We agree to supervise this applicant for the programme of study mentioned in this application.

I/we certify that I/we have read and I/we satisfied with the scientific quality and the veracity of the contents of this proposal for the programme of study. *(Please submit brief CVs of supervisors)*

Principal supervisor

Name:

Address:

Contact number:

E.mail:

Signature:

Date

Co-supervisor 1
 Name:
 Address:
 Contact number: E.mail:
 Signature Date

Co-supervisor 2
 Name:
 Address:
 Contact number: E.mail:
 Signature Date

Co-supervisor 3
 Name:
 Address:
 Contact number: E.mail:
 Signature Date

12. DOCUMENTS CHECKLIST

(For office use only)

- a. Two letters of recommendation (at least one should be from the applicant's academic tutor)
- b. Copies of Degree/Diploma certificate/s*
- c. Documents in supports of other degrees
- d. Copy of Birth Certificate*
- e. Ethical Clearance Certificate
- f. Three copies of the project proposal
- g. CV of the candidate
- h. Brief CVs of Supervisors

- i. Invoices of payment of fees
- j. Three recent passport size photographs
- k. Three self- addressed envelopes (22 x 10 cm)

**Originals have to be produced before registration of the candidate is finalized*

13. FOR OFFICE USE ONLY

Application is in order/not in order.

Remarks. If any:

Eligibility for registration under regulation no. 3 of Rules and Regulations for Higher Degrees.

Full Time Registrant:

Part Time Registrant:

.....
Date

.....
Signature of the Subject Clerk

To Head /Department of.....

All requirements fulfilled. Please be so good as to complete SECTION 14 and return to me on or before

Remarks if any:

.....
Date

.....
Signature of the Senior/Asst. Registrar

14. RECOMMENDATIONS OF THE HEAD OF THE DEPARTMENT

a) Field of study/subject proposed for the higher degree is approved/not approved.

Remarks if any:

b) Degree:

c) Supervisor/s/Co- supervisor/s:

Remarks if any:

d) Other observations, if any:

Remarks if any:

.....
Date

.....
Signature of the Head/Dept.

**15. RECOMMENDATION OF THE FACULTY HIGHER DEGREES
COMMITTEE (HDC)**

Registration: recommended/not recommended

Other observations if any:

Meeting No:

Minute No.

.....
Date

.....
Signature of the Senior/Asst. Registrar

16. APPROVAL OF THE FACULTY BOARD

Registration approved/not approved

Other observations if any:

Meeting No.

Minute No.

.....
Date

.....
Signature of the Senior/Asst. Registrar



HD-02

**APPLICATION FORM FOR ADMISSION FOR
DOCTOR OF SCIENCE (D.Sc.) DEGREE
Higher Degree Committee, Faculty of Medicine, University of Peradeniya**

Dean/Faculty of Medicine
University of Peradeniya
use only
Peradeniya Sri Lanka

For office

APPLICATION FOR THE AWARD OF D.Sc DEGREES

Note:

Two copies of the completed application forms should be sent. All entries should be typewritten.

For further clarification please refer the Rules & Regulations pertaining to the D.Sc. degree.

1. PERSONAL DATA

Title: Rev/Prof./Dr/Mr./Miss (Use capital letters)

Surname:

Other names:

Full name:

Address (Home):

Address (Office):

Date of birth:

Citizenship:

Sex:

Contact (Mobile):

Contact (Office):

E.mail:

Present employment (if any):

2. ACADEMIC DATA

Have you previously attended the University of Peradeniya? Yes / No

If yes,

Degree / diploma

Registration number

Awarded year

- 1.
- 2.
- 3.

3. ACADEMIC QUALIFICATIONS OBTAINED

University / Institute
/ Class etc.

Name of the Degree/

Awarded year

Grade

Diploma with subjects

- 1.
- 2.
- 3.

Field of Research:

Specific Area/s of the Field of Research under which the Degree is sought:

The period in which you were engaged in research in the specific area/s:

Please list the contributions you have made in chronological order in the specific area/s of research in which the degree is sought.

4. OTHER QUALIFICATIONS

(fellowships, scholarships, awards, membership in professional bodies and other contributions, if any)

5. ANY OTHER RELEVANT INFORMATION

(Please provide any other relevant information related to proposed higher degree programme)

6. DOCUMENTS

- a. Two letters of recommendation (at least one should be from the applicant’s academic tutor)
- b. Copies of Degree/Diploma certificate/s)*
- c. Copy of Birth Certificate*
- d. List of all relevant material on which the application is based
- e. 3 self-addressed envelopes (22 x 10 cm)

*Originals have to be produced before registration of the candidate is finalized.

7. DECLARATION OF THE APPLICANT

I certify that all of the information provided above is correct and I agree to abide by and be subject to the regulations of the university if this application is accepted.

.....
Date

.....
Signature of the Applicant

8. FOR OFFICE USE ONLY

Application is in order/not in order.

Remarks, if any :

.....
Date

.....
Signature of the Subject Clerk

9. RECOMMENDATION OF THE FACULTY HIGHER DEGREES COMMITTEE (FHDC)

Acceptance of the application recommended/not recommended.
Other observations if any :

Meeting No.

Minute No.

.....
Date

.....
Signature of the Chairman/FHDC

10. RECOMMENDATION OF THE FACULTY BOARD

Recommendation of the FHDC approved/not approved.

Other observations if any :

Meeting No.

Minute No.

.....
Date

.....
Signature of the Dean

11. RECOMMENDATION OF THE SENATE HIGHER DEGREES COMMITTEE

Recommendation of the FHDC approved/not approved.

Other observations if any :

Meeting No.

Minute No.

.....
Date

.....
Signature of the Secretary/SHDC

12. RECOMMENDATION OF THE SENATE

Recommendation of the SHDC approved/not approved.

Application of following examiners approved :

Other observations if any :

Meeting No.

Minute No.

Date

Signature of the Secretary/Senate

Nomination of Reviewers

Please nominate 5 potential reviewers to evaluate the research proposal of your student for the process of approval of registration. This form must be confidentially submitted to the Higher Degree Committee, Faculty of Medicine, University of Peradeniya by the principal supervisor. Please provide copies of brief CVs of the nominated reviewers when reviewers are not permanent staff members of the Faculty of Medicine, University of Peradeniya.

Name of the student:

Registration number:

Degree: MPhil / Ph.D / DM

Thesis Title:

List of reviewers for the evaluation of the research project proposal.

Name	Address	Qualifications	Contact number	E.mail
------	---------	----------------	----------------	--------

CV attached

1.

2.

3.

4.

5.

I nominate the above listed reviewers to evaluate the MPhil / Ph.D. / DM research proposal for the process of registration at the Higher Degree Committee, Faculty of Medicine, University of Peradeniya.

Principal supervisor's name:

Signature:

Date:

**PROGRESS REPORT OF HIGHER DEGREE STUDIES
HIGHER DEGREE COMMITTEE
FACULTY OF MEDICINE, UNIVERSITY OF PERADENIYA**

PART A

(This section must be completed by the student and handed over with the progress report to the supervisor/s for certification)

Degree	
Academic year	
Registration number	
Name of candidate	
Field of study	
Title of the higher degree thesis	
Mode of registration	Full time / Part time
Date of registration	
Period for which progress report is valid	
Dates of submission of previous progress report	

- Summary of work done during the period covered by this progress report:
(attach paper if necessary)
- List of publications during the period covered by this progress report:
- List of conference proceedings during the period covered by this progress report:
- Summary of the work that will be covered during next 6 month period:

Date:

Signature of Student

PART B

(This section must be completed by the supervisor/s and forwarded through the Head of Department with the progress report to the Higher Degrees Committee, Faculty of Medicine)

1. Is the student making a satisfactory progress?
If no, please provide the reasons for lack of satisfactory progress
2. Is the student likely to reach the standard of the Degree?
3. Are there any constraints such as availability of resources, time etc.?
If yes, give details.
4. Any other observations relevant to the successful completion of the programme
:

Name of Supervisor

Signature

1.

2.

3.

4.

Date:

PART C

Observations of the Head of Department, Faculty of Medicine, Peradeniya.

Date:

Name and signature of the
Head of the Department

PART D

Observations of the Higher Degrees Committee, Faculty of Medicine

Date:

Chairman

Nomination of Examiners

Please nominate 2 potential examiners to evaluate the thesis of your student for the process of awarding the degree. This form must be confidentially submitted to the Higher Degree Committee, Faculty of Medicine, University of Peradeniya by the principal supervisor. Please provide copies of brief CVs of the nominated examiners when the examiners are not permanent staff members of the Faculty of Medicine, University of Peradeniya. At least one examiner should hold a Ph.D. and at least one of the examiners should not be a permanent staff member of the Faculty of Medicine, University of Peradeniya.

Name of the student:

Registration number:

Degree: MPhil / Ph.D / DM

Title of the thesis:

List of examiners for the evaluation of the thesis.

Name	Address	Qualifications	Contact number	E.mail	CV attached
1.					<input type="checkbox"/>
2.					<input type="checkbox"/>

I nominate the above listed examiners to evaluate the MPhil / Ph.D. / DM thesis for the Higher Degree Committee, Faculty of Medicine, University of Peradeniya.

Principal supervisor's name:

Signature: _____

Date: _____

Corrections Approval Submission

*Candidates who have received the outcomes of a thesis after the evaluation by examiner **Require-minor corrections** or **Require-major corrections** must prepare a statement outlining the corrections that have been made and obtain approval of the corrections made from the principal supervisor. This form and the statement must be submitted to the Higher Degree Committee, Faculty of Medicine, University of Peradeniya prior to the submission of the final thesis.*

Examiner's comments received on:

Recommended minor / major corrections

CANDIDATE DECLARATION

Name:

Registration number:

Degree: MPhil / Ph.D / DM

Thesis Title:

As the candidate named above I declare that the responses to the reviewers comments and corrections detailed in the attached statement have been made to the referenced thesis prior to submission of the final thesis.

Signature:

Date:

PRINCIPAL SUPERVISOR APPROVAL

The corrections outlined in the attached statement have been made to the thesis to my satisfaction prior to lodgement of the final thesis.

Supervisor's Name:

Signature:

Date